	Welcome
SOAIDEN	
Person Search	
(SOAIDEN)	

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Person Search (SOAIDEN)								
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@ ellucian Person Search SOAIDEN 9.3.12 (TST4)

PERSON SEARC	н					
Active filters:	Last Name : Test% 🕤 F	First Name : Bann% O Clear A	Ш			
ID	Last Name	First Name	Middle Name	Birth Date	Change Indicator	Prefix
04176154	Test 1	Banner 9		03/12/1990		Mr
04176146	Test 10	Banner 9		20/05/1988		Ms
17203343	Test 10	Banner 9		15/07/1977	Name Change	Mrs
07250029	Test 11	Banner 9		21/04/1980		Ms
17203343	Test 12	Banner 9		15/07/1977		Mrs
04176383	Test 2	Banner 9		06/04/1989		Mr
04176286	Test 3	Banner 9		20/04/1987		Ms
04176332	Test 4	Banner 9		19/06/1986		Mr
04176405	Test 5	Banner 9		16/11/1984		Mr
07250011	Test 6	Banner 9		21/03/1985	Name Change	Ms
10261541	Test 6	Banner 9		24/03/1984		Mr
04176235	Test 7	Banner 9		15/06/1988	Name Change	Mr
07250011	Test 7	Banner 9		21/03/1985		Ms
07250037	Test 7	Banner 9		26/03/1985	Name Change	Mr
04176146	Test 8	Banner 9		20/05/1988	Name Change	Ms
07250037	Test 8	Banner 9		26/03/1985		Mr
04176235	Test 9	Banner 9		15/06/1988		Mr
07250029	Test 9	Banner 9		21/04/1980	Name Change	Ms
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	Suffix	Name	Type
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Accessing SOAIDEN **Person Search Screen**

- Type 'SOAIDEN' or 'Person Search' into the search field and hit the return key
- Use the **search fields** to enter your information e.g. a partial ID number or a last name and press Go or F8
 - You can use % as a wildcard e.g. Sm%th or O%Reilly
- The relevant results will be \bullet displayed
- If you need to refine your search just click on Filter Again



